



BROOMFIELD TRAILS MARATHON

NOVEMBER 4, 2018

VENDOR INFORMATION

The expo for the Broomfield Trails Marathon will take place at Broomfield Community Park on Sunday, November 4, 2018 7:00 AM – 2:00 PM. If you are interested in being a vendor at this event, please read the information below and complete the backside of this form. You will be notified within five (5) business days of application submission if you are approved as a vendor and your space will be reserved upon receipt of payment and signed liability waiver.

Application Deadline: October 12, 2018

Payment Deadline: October 19, 2018

Booth Pricing

\$100 - 10x10 space
\$200 - 10x20 space
\$300 - 20x20 space

Booth Assignments

Vendor location assignments will be emailed by Wednesday, October 22, 2018 along with set up information.

Event Set Up

Setup will be held on Saturday, November 3, 2018 3:00 – 6:00 PM (overnight security provided) OR Sunday, November 4, 2018 5:00 – 6:00 AM. (Times are subject to change.)

Each vendor must provide their own table and chairs. If you are bringing a tent, it must be secured with weights, sand bags or other equipment (stakes are not allowed).

Limitations

Electrical hookups are not available. A limited number of spots for vendors with generators are available based on the order in which your application is accepted.

WiFi or internet hookups are not available.

Music is not permitted at individual vendor booths.

Distribution of food and beverages at your expo booth is limited to packaged samples only. Samples may be distributed in full packages or in sample cups. If repackaging samples at your booth, you must comply with all food and beverage safety handling regulations as required by law. Food and beverages may not be sold at your booth.

Cancellation Policy

Prior to October 1st = Full refund
October 1st - 20th = 50% refund
After October 21st - No refund

VENDOR APPLICATION

Primary Contact Information

Name: _____

Phone: _____ Email: _____

Business Information

Business Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Onsite Contact Information (if different)

Name: _____

Phone: _____ Email: _____

Vendor Category (check one)

- | | | |
|---|---|--------------------------------------|
| <input type="checkbox"/> Arts & Crafts | <input type="checkbox"/> Fitness/Sports | <input type="checkbox"/> Travel |
| <input type="checkbox"/> Animals/Pets | <input type="checkbox"/> Food/Drink | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Auto/Vehicle | <input type="checkbox"/> Home Goods | |
| <input type="checkbox"/> Clothing/Jewelry | <input type="checkbox"/> Home Services | |

Product/Booth Description

Additional Notes/Comments

Please return this form by email to Expo@BroomfieldMarathon.com
or by post to Broomfield Trails Marathon, P.O. Box 332, Broomfield, CO 80038.

Payment is due upon acceptance of vendor application.